

## Standards-Based Lesson Template

<b>Submission Date</b>	2019-07-19 12:00:20
<b>Teacher:</b>	Yumi Soares
<b>Class:</b>	Computer Literacy
<b>Lesson/Unit Title:</b>	Microsoft PowerPoint in My Future Career Presentation
<b>Abstract/summary of lesson:</b>	Scholars will learn about different elements and steps of career planning through researching online, including learning about themselves to help decide upon a future career.
<b>Students will know...</b>	Scholars will learn how to research from career exploration websites based on their interests and create a PowerPoint presentation to be presented to the class.
<b>Students will be able...</b>	Scholars will be able to use the web to research information, use the tools in Microsoft Powerpoint, which includes creating a theme, a new slide, and adding transitions.
<b>Standards/Skills addressed</b>	<p>Research to Build and Present Knowledge (Writing)</p> <p>W.6.7 Conduct short research projects to answer a question, drawing on several sources and refocusing the inquiry when appropriate.</p> <p>W.6.8 Gather relevant information from multiple print and digital sources; assess the credibility of each source; and quote or paraphrase the data and conclusions of others while avoiding plagiarism and providing basic bibliographic information for sources.</p> <p>Presentation of Knowledge and ideas (Speaking and Listening)</p> <p>SL.6.5 Include multimedia components (e.g., graphics, images, music, sound) and visual displays in presentations to clarify information.</p> <p>Domain A: Basic Operations and Applications A5b – Multimedia and Presentation Tools Create a series of slides and organize them around a central theme, such as a research topic.</p>
<b>Performance tasks/projects:</b>	The scholars will complete a PowerPoint presentation which will be shared with the teacher.
<b>Test and quiz questions or essay prompts:</b>	List THREE qualities in a person an EMPLOYER is look for:  What program do you use to create a presentation?
<b>Other evidence to be used (e.g., observations, evaluation of work samples, discussion):</b>	Evidence will be their discussion, PowerPoint, and reflection.

**Student self-assessments:**

At the end of their presentation, they will share in their last slide and explain why this career may be suitable for them.

**Objectives**

Scholars will be able to research various careers based on their personal interests and skills, create a presentation in PowerPoint, and give an oral presentation.

**Motivation:**

Explain to students that they will begin to explore various careers. I will ask them what their interests are by asking, "What do you do for fun?" I will then follow with what hobbies and interests are and how these qualities will help them in their future.

**Presentation:**

I have a Powerpoint presentation regarding hobbies and interests. Then followed by various interests, and what careers can follow this path. Example: If one enjoys nature, I have images of farmer, florists, landscaper to a botanist

**Application/Activities:**

I will share a "Career Planning," assignment via Schoology, asking scholars to respond to:

- 1) What do you enjoy doing for fun?
- 2) What qualities do you like about yourself?
- 3) What skills do you do well?
- 4) Describe a situation in which you worked on a group project (inside or outside of school)?
- 5) Describe a job you might like?

Then, research the two careers which fit into their interests through a web-based job search program through the U.S. Dept. of Labor. <http://www.bls.gov/ooh/>.

After their research, they will create a Powerpoint presentation:

Slide 1: Title Slide, "My Future Career", name, date, and insert an image

Slide 2: Subheading Title Slide, "If You're Interested in \_\_\_\_\_... ex: solving problems

Add the career below

Slide 2: Subheading Title Slide, "Education and Training," and insert an image  
List whether your career needs a high school education or a college degree  
Do you have to go through any training programs?

Slide 3: Subheading Title slide: Salary and Opportunity to Advance  
Insert Bullets

What is the starting salary for your career?  
Can you move up and eventually get paid more?  
What type of hours does your career have?

Slide 4: Subheading Title Slide, "Duties and Performance" and insert an image  
Insert Bullets  
List 5 duties they must perform in their career

Slide 5: Subheading Title Slide, "Important Qualities," and insert an image  
Insert Bullets  
List 5 qualities for this career

Slide 6: Subheading Title Slide, "Reflection in this Career," and insert an image  
Personal thoughts about what you've learned about this career.

**Materials needed:**

Desktop/Laptop Computer, mouse, and internet.

**Assessment/Evaluation:**

The scholars will complete a powerpoint presentation which will be shared with the teacher.

At the end of their presentation, they will share in their last slide why this career may be suitable for them.

**Closure/Reflection:**

Our scholars will be able to look into various careers depending on their personal interests. They can exercise for themselves to successfully navigate through a competitive career landscape through the career web-based program, and learn what qualities, education, training, duties and performance skills to focus on for their future. They can work on this at school, home and share their assignment with their parents. As an extension lesson, I can have the parents reflect on various careers and interests of their own and have their child share out with the class for extra credit.